

# Sage HalfMATS (Mobile Air Transfer System)

## Competency skill checklist



<b>Name:</b>
<b>Date:</b>

<b>Prior to Use</b>	<b>Completed</b>	<b>Comments</b>
1. Performs a visual inspection of the system and checks the Operator's Manual.		
2. Ensures all parts are present.		
<b>Set up the HalfMAT</b>	<b>Completed</b>	<b>Comments</b>
3. Ensures all side rails are up and brakes are locked.		
4. Ensures the patient's support surface is horizontal and waist level.		
5. Demonstrates placing the folded Mat on the bed with the printed arrow pointing toward the head of bed.		
6. Demonstrates unfolding the Mat.		
7. Demonstrates aligning the patient centered on the Mat with the head and foot and center markings.		
8. Ensures patient is aligned above the placement indicator (break line) on Mat.		
<b>Lateral Transfer</b>	<b>Completed</b>	<b>Comments</b>
9. Verbalizes the need for four caregivers to perform a lateral transfer, with side rails up on outer sending and receiving surfaces when possible.		
10. Locks the brakes on both beds.		
11. Locates the quick connect valve on the bottom corner of the Mat.		
12. Demonstrates connecting the quick connect nozzle and checks for securement.		
13. Understands receiver will turn on power switch to inflate the Mat.		
14. Demonstrates inflating the Mat fully prior to movement.		
15. Communicates transfer readiness with the team.		

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16. Performs leg holder duties by gently lifting the feet slightly above the surface.		
17. Demonstrates sender gently pushing the Mat while the receiver uses handles to guide the patient to the center of the secondary surface.		
18. Demonstrates turning off the blower to deflate the Mat.		
19. Demonstrates disconnection of the quick connect nozzle.		
20. Demonstrates returning side rails up on the receiving bed.		

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**Employee signature**

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**Observer signature**