Sample Process Improvement Plan

[Enter Title Here]

**OBJECTIVE:** (example)
Assess whether the new method of incontinence cleansing and protecting (Comfort Shield® washcloths) is an improvement over previous incontinence care interventions. Nursing staff opinions were polled to measure the following:

1) Increased compliance to protocol
2) Improved infection control measure
3) Improved nursing efficiency
4) Decreased linens and supplies
5) Improvement in the quality of care

**POLICY:** (sample)
Comfort Shield® Perineal Care Washcloths from Sage Products, Inc. will be used on patients who are incontinent of bowel and/or bladder after each incontinent episode. Comfort Shield Washcloths are to be used for incontinence care only, as part of a total patient cleansing program such as Comfort Personal Cleansing®.

**PURPOSE:** To help treat and prevent perineal dermatitis, protect skin from minor irritation associated with perineal dermatitis, cleanse, moisturize, deodorize and provide a protective barrier that seals out wetness.

**RESULTS:** (example)
1. Comfort Shield’s skin cleansing/protective washcloths help me better meet the requirements of our incontinence care protocol.
   
   Sample results: You can create and import your own pie charts or graphs from your facility’s completed Clinical Feedback forms.
   
   10% Agree
   
   90% Strongly Agree

2. I believe Comfort Shield’s disposable washcloths provide a better infection control measure than reusable tubes, sprays, basins, laundered washcloths and tap water.

3. Comfort Shield’s ease of use allows for more efficient use of my time and enables me to focus on additional patient care activities.

4. With Comfort Shield, I decreased the amount of linens, washcloths, towels, cleansers, moisturizers and barriers used vs. previous methods of incontinence care.

5. I believe Comfort Shield’s cleansing and protecting washcloths are an important improvement in the quality of patient care at this facility.

**PROCEDURE:** (sample)
Comfort Shield Perineal Care Washcloths in the Multi-Use Tub are to be used at room temperature only. Cleansing the skin: familiarize yourself with all indications, warnings and information displayed on the Comfort Shield Tub.

1. Tell the patient what you are going to do and continue communication throughout the procedure.

2. Remove wet or soiled undergarment.

3. If needed, gently remove large amounts of fecal material with toilet tissue, Chux, wipes, etc.

4. Remove Comfort Shield washcloth from tub.

5. Cleanse perineal area with Comfort Shield washcloth. Use as many cloths as necessary to remove urine and/or feces from the skin. Discard each washcloth after use, following appropriate policies for such soiled items.

   DO NOT FLUSH WASHCLOTHS DOWN THE TOILET.

6. Place clean, dry undergarment on patient. Change soiled or wet bedding if needed.

7. Close tub after use to keep cloths from drying out.

8. Repeat cleansing procedure after each episode of urinary and/or fecal incontinence.

The information contained herein refers specifically to the cleansing of the perineal/sacral area of incontinent individuals with Comfort Shield washcloths. Additional interventions, rationales and steps should be added pursuant to your facility’s final plan of care, following standard nursing practice, other approved internal policies and procedures, and universal precautions.